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# IDEABRIDGE



The IdeaBridge White Paper Series:  
The Leadership Series:  
Delegation

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## THE LEADERSHIP SERIES: DELEGATION

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### Summary

No Leader can be effective if they fail to delegate. For the most effective Leaders are those who have learned the art of leverage: How to delegate to those who are empowered and skilled to act on a Leader's behalf. This short article makes a strong argument in favor of increased delegation.

### Delegation

- If a Leader does not learn the art of delegation, then he will never find himself coaching a dream team. Leaders who can't or won't delegate create a bottleneck to productivity and success. Not every issue demands a Leader's attention. Delegate!
- Delegate as much of your day-to-day responsibilities as you can in order to free-up time for your Leadership roles. Pay more attention to longer term matters, your goals, objectives and your vision.
- Be on the lookout for employees under you who are ready to conquer new worlds - this is a prime time to delegate jobs to them.
- As wise decisions are made by knowledgeable employees throughout all levels, top executives are freed-up to plan for the future and be creative. Empower those beneath you to make decisions and then judiciously delegate.
- The question Leaders must ask themselves is whether the task can be done by someone else. If so, it should probably be delegated. The Leader should focus on performing the tasks which no one else can do...like long term planning, strategic thinking and the next 'big thing' to drive the company forward.
- To break the vicious lack-of-time cycle, a Leader needs the right person to delegate to and a willingness to invest the time it will take to train that person to perform a given task.
- If you want to do great things and make a big impact, you must learn to delegate.